

Vereniging Campus Kabel
General Members Meeting
4 October 2017
versie 1.0.1

Contents

1	Agenda	1
2	Minutes GMM 23 May 2018	3
2.1	Aanwezigen en afmeldingen	3
2.2	Opening	3
2.3	Mededelingen	3
2.4	Agenda	3
2.5	Notulen vorige ALV	3
2.6	Voorstel statutenwijziging	4
2.7	Voorstel wijziging huishoudelijk reglement	4
2.8	WVTTK	4
2.9	Rondvraag	4
2.10	Afsluiting	5
3	Update contract negotiations	7
3.1	Update since November 2017	7
3.2	Current Videma situation	8
3.3	Ziggo	8
4	Proposal use of reserves	9
4.1	The issue	9
4.2	Balance sheet 2017-2018	11
4.3	The proposal	12
4.4	Preliminary budget 2018-2019	12
5	Proposal membership fee change	15
5.1	Current situation	15
5.2	Total costs	15
5.3	The proposal	15

Chapter 1

Agenda

1. Opening

2. Announcements of the board

3. Setting the agenda

Modifications to the proposed agenda items and new items can be submitted.

4. Minutes previous GMM

The minutes of the previous GMM, held on 23 May 2018, are submitted to the members for approval.

5. Update contract negotiations

The board will update the members about the contract negotiations with Ziggo and Videma.

6. Proposal use of reserves

The proposal for use of the reserves is submitted to the members for approval.

7. Proposal membership fee change

The proposal for the membership fee change is submitted to the members for approval.

8. Submitted agenda items

Any items submitted while setting the agenda are discussed here.

9. Questions

Members and guests are given the opportunity to ask questions or make comments to the board.

10. Closing

The chairman ends the meeting.



21 Chapter 2

22 Minutes GMM 23 May 2018

23

Written by Sterre Storm

24 *Because the last GMM took place in Dutch, the minutes are also written in Dutch.*

25 2.1 Aanwezigen en afmeldingen

26 Aanwezig: Frans van Dijk, Daniël Huisman, Sterre Storm, Joris de Leeuw, Pieter Staal, Kaj van Rijn,
27 Wouter van den Brink en Noah Goldsmid.

28 Afmeldingen: Wouter Kobes, Yoeri Otten.

29 Machtigingen: Er zijn geen machtigingen binnengekomen.

30 2.2 Opening

31 De voorzitter verwelkomt iedereen en opent de vergadering om 20:09

32 2.3 Mededelingen

33 Er zijn geen mededelingen vanuit het bestuur. Wel wordt opgemerkt dat we twee afwezigen hebben,
34 namelijk Wouter Kobes en Yoeri Otten.

35 2.4 Agenda

36 Iedereen is het eens met de agenda.

37 2.5 Notulen vorige ALV

38 Er wordt opgemerkt dat de notulen netjes een week van tevoren gepubliceerd waren. Aangezien alle
39 aanwezigen ook bij de vorige ALV aanwezig waren, wordt er besloten om tijdens een leespauze de
40 notulen in zijn geheel door te nemen en daarna te bespreken.

41 Joris: "Ik mis bij punt 2.8 bestuursvoorstel een klein puntje, namelijk dat er een kleine pauze is
42 ingelast om het nieuwe bestuur te feliciteren."

43 **Besluit: de notulen van de ALV van 25 april 2018 worden behoudens wijzigingen goedgekeurd.**

2.6 Voorstel statutenwijziging

Aangezien er vorige ALV geen quorum was, kon de ALV de statutenwijziging niet goedkeuren, ondanks dat de ALV het hier wel mee eens was. Daarom moet er deze ALV weer over gestemd worden. Er wordt een kleine leespauze ingelast zodat men nog even kan opruimen waar het ook al weer over ging. Er zijn geen vragen of opmerkingen over de statutenwijziging.

Besluit: De ALV keurt de wijzigingen van de statuten goed.

2.7 Voorstel wijziging huishoudelijk reglement

Het voorstel voor het wijzigen van het huishoudelijk reglement is vorige ALV afgekeurd omdat er een paar kleine dingen waren die aangepast dienden te worden. Daniël krijgt het woord om de veranderingen in het voorstel toe te lichten. Er wordt een korte leespauze ingelast om de veranderingen door te lezen.

Joris: "Ik heb hier de proposal changes internal regulations. Bij artikel 12 Aansluitvoorwaarden en daarna bij 12.5 staat dat medewerkerswoningen etc. niet aangesloten worden, maar bij het nieuwe voorstel is punt 5 dat verhaal over de Student Union. Volgens mij moet dat punt 6 zijn." Daniel: "Dat zou dan inderdaad punt 6 moeten zijn. Daar gaat de aanpassing dan ook over." Sterre: "Het komt er dus op neer dat we artikel 7 en 8 verwijderen, en een aanvulling doen op artikel 12."

Wouter: "Is mijn geheugen zo slecht of hebben we punt 5 (van artikel 12) met de wissel-ALV pas vastgesteld?" Daniël: "Dat is inderdaad met de wissel-ALV pas vastgesteld. Ik denk dat daar het nummeringsprobleem ook vandaan komt, doordat ik per ongeluk een oudere versie heb gebruikt."

Joris: "Ik neem aan dat er bewust gekozen is om verenigingen te definiëren als erkend door de Student Union?" Noah: "Ja, daar is bewust voor gekozen." Daniël: "Anders zou je bijvoorbeeld een random vereniging hebben die bijvoorbeeld in een woonhuis zit en dat wil je natuurlijk niet zien als een vereniging met 'één lid, maar gewoon als een woonhuis." Staal: "Daarom leek dit ons wel een mooie definitie, zodat mensen niet gaan sjoemelen met verenigingen en dergelijke."

Besluit: De ALV keurt het voorstel voor het aanpassen van het huishoudelijk reglement, met toevoeging van Joris dat de nummering gecorrigeerd moet worden, goed.

2.8 WVTTK

Er zijn geen ingediende agendapunten.

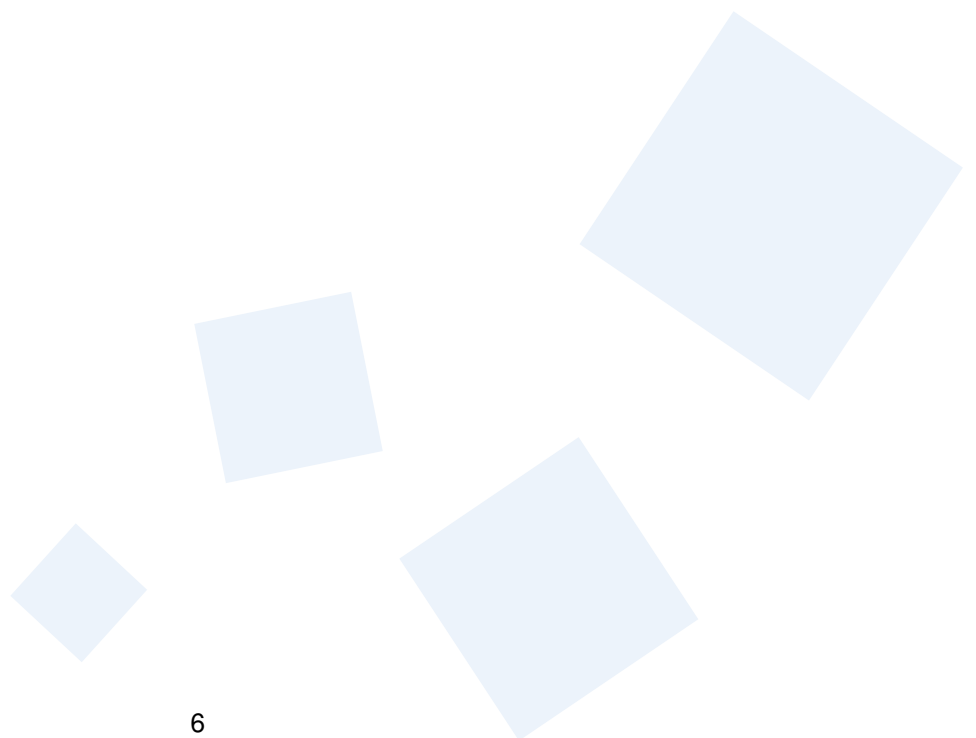
2.9 Rondvraag

Frans: "Zijn er nog ASDF ontwikkelingen?" Daniël: "Er is een kleine ontwikkeling, we zijn namelijk bezig met het mappen van LISA-poorten naar corresponderende campusadressen. Want als een huis bijvoorbeeld elf ports heeft, willen we dat natuurlijk allemaal mappen zodat we dat automatisch kunnen laten doen. Ik ben twee weken begonnen met de mapping te maken, zodat we dat allemaal automatisch kunnen doorzetten." Wouter: "En als dat zich zo doorgaat kunnen we het of afmaken en doorzetten of alles handmatig nog in onze ASDF backend drukken en er langzaam mee op gang komen. Dus dat is nog even kijken hoe en wat. Maar ik denk dat we makkelijk kunnen zeggen dat we er over een maand bijvoorbeeld al een wijk hebben afgesloten." Daniël: "Ik gok inderdaad dat ik over één of twee weken de mapping tool wel af heb en we kunnen beginnen met uitrollen." Wouter: "Dit doen we dan per wijk, dan gaan we bijvoorbeeld eerst de Matenweg afsluiten en dan kijken of dat werkt en mensen die lid zijn nog wel TV kunnen kijken." Frans: "Voor de zomer nog?" Noah: "Ja we hebben een zevenwekenplan."

85 Wouter: "Ik wil het nieuwe bestuur nog heel veel succes wensen." Sterre: "Dat is mijn grap!"
86 Wouter: "Ja en ik steel hem." Noah: "En ik bedank je namens het bestuur." Wouter: "Ik bedank jou
87 namens het bestuur."
88 Wouter: "Frans, wat is je schoenmaat?" Frans: "46." Sterre: "Asociaal."

89 **2.10 Afsluiting**

90 De voorzitter nodigt alle aanwezigen uit voor een drankje in de Vestingbar en sluit de vergadering om
91 20:31.



92 Chapter 3

93 Update contract negotiations

94 *Written by Noah Goldsmid*

95 VCK was still in active contract negotiations with Ziggo and Videma during the GMM of November
96 2017. At that GMM the (then) current proposals were discussed, and the board's negotiation target
97 was presented. This GMM, the board would like to update its members with the current situation.

98 3.1 Update since November 2017

99 During the GMM in November 2017, the proposals from Ziggo and Videma were the following:

100 **Ziggo's offer:**

- 101 ■ 5 year contract
- 102 ■ €6,95 per connection per month (excl. VAT)
- 103 ■ 423 connections
- 104 ■ Total (excl. VAT): €35.278,20 per year
- 105 ■ Total (incl. VAT): €42.686,63 per year

106 **Videma's offer**

- 107 ■ €28,32 per year (excl. VAT) for solitary residences
- 108 ■ €210,36 per year (excl. VAT) for residences with a shared living room
- 109 ■ 273 solitary residences
- 110 ■ 150 residences with a shared living room
- 111 ■ Total (excl. VAT): €39.285,36 per year
- 112 ■ Total (incl. VAT): €47.535,28 per year

113 This adds up to a little over €90.000 per year. The board found this to be unrealistic, and kept
114 negotiating with Videma. As discussed in the GMM of November 2017, VCK's goal was to completely
115 rule out the costs for secondary display for shared living rooms, and instead categorize them as
116 distribution like the solitary residences.

117 However, Campus and Facility Management (previously known as Facilitair Bedrijf) did not share
118 this goal. CFM paid an invoice from Videma, which was made according to the prices specified
119 above for the period of November 2017 to December 31st 2017. Even though VCK never agreed

120 with this invoice, CFM paid without contacting us in advance. This means that negotiating was made
121 impossible for this time period.

122 The board thinks it would be best to take the loss on this communicational error. Not because
123 VCK is at fault per se, but because CFM does a lot of favors for the association. Losing these favors
124 will be more expensive in the end.

125 3.2 Current Videma situation

126 During the ALV from November, the board mentioned they were optimistic about being able to reduce
127 the Videma costs. This was partly because CFM hired a lawyer who specialised in Dutch copyright
128 law, and she seemed to agree with our standpoint that there is no secondary display in living rooms.
129 However, Videma did not agree, and at some point CFM and Videma agreed that lawyers were
130 unnecessary. Why CFM stopped pursuing this option is not entirely clear, but the board suspects it
131 has to do with how time consuming and expensive the negotiations became. After this failed attempt,
132 Videma made a counter offer. They were willing to meet us halfway and reduce the secondary display
133 fee instead of removing it altogether. Concretely this meant the following:

- 134 ■ €29,35 per year (excl. VAT) for solitary residences
- 135 ■ €102,54 per year (excl. VAT) for residences with a shared living room
- 136 ■ 135 solitary residences
- 137 ■ 115 residences with a shared living room
- 138 ■ Total (excl. VAT): €15.754,35 per year
- 139 ■ Total (incl. VAT): €19.062,76 per year

140 However, this proposal would only apply from 2019 and on wards. The difference in costs for the
141 full year was deemed too high by the board. Besides being undesirable, it was also an impossibility
142 with the current financial situation.

143 The counter proposal from the board was to consider this proposal, but it would have to start at
144 January 1st 2018. After some negotiating, Videma agreed to start the new proposal from January
145 1st 2018 on wards.

146 3.3 Ziggo

147 As discussed during the earlier GMM, there is a contract between Ziggo and CFM. They handle the
148 contract for us, as has been this way in the past and it allowed us to get better leverage. VCK is still
149 in the progress of drafting a contract together with the UT, to properly handle the subdividing of the
150 connections and the corresponding payments.

151 VCK has arranged the possibility with CFM to adjust the connection numbers. This is necessary,
152 as the amount of connected members tends to fluctuate. CFM has arranged this as well in their
153 contract with Ziggo.

154 During the first number adjustment earlier this year, Ziggo was not cooperating as expected. After
155 a meeting with Ziggo, it turned out Ziggo would rather see us solve the declining membership rate
156 than to adjust the numbers. As a possible solution, Ziggo offered to offer more services which we
157 could use to improve membership rates.

The board has not engaged in this proposal, and instead emphasized we want to adjust the numbers. Currently we are still awaiting a response from Ziggo. If Ziggo keeps delaying and refusing to update the numbers, the board is planning to take a more active role in making sure Ziggo obeys the contract.

Chapter 4

Proposal use of reserves

Written by Daniël Huisman

4.1 The issue

As described in the last section, the contract negotiations with Videma did not turn out as the board had hoped. The costs did, however, end up significantly lower than in 2017. Currently there are three causes to the increased costs over the past two years:

- The Videma costs for 2017 could not be modified and have to be paid in full.
- The Videma costs for 2018 are higher than budgeted.
- At the beginning of 2017/2018 there was a significant loss of members due to the increased membership fees.

The last point was already discussed during the GMM in April 2018. The conclusion was to use €2.500 of the reserve to compensate for the loss. This new proposal overwrites the previous one, so any numbers listed include that issue as well. Listed below is an overview of the total costs in 2017 and 2018, along with how much was paid and how much is still missing.

Description	Costs (€)	Paid (€)	Remaining (€)	Budgeted (€)	Over budget (€)
2017 Ziggo costs	14.228,87	14.211,26	17,61	14.228,87	-
2017 Videma costs	15.872,63	4.874,33	10.998,30	4.874,33	10.998,30
2018 Ziggo costs	25.228,50	-	25.228,50	25.228,50	-
2018 Videma costs	19.062,76	-	19.062,76	8.878,38	10.184,38
Total	74.392,76	19.085,59	55.307,17	53.210,08	21.182,68

As visible from the table above, there is a gap of roughly €21.000. Listed below are the same costs spread across their respective financial years. The year 2016/2017 is included for reference, since all 2017 costs were paid in 2017/2018. The year 2018/2019 is an estimate and will be explained later on, but the Ziggo and Videma costs are accurate.

		2016-2017 (€)	2017-2018 (€)	2018-2019 (€)
Expenses	Ziggo	13.772,60	31.047,87	25.228,50
	Videma	-	28.581,13	19.062,76
	VCK	16.683,47	10.622,41	8.000,00
	Total	30.456,07	70.251,42	52.291,26
Income	Member fees	26.953,20	48.117,17	55.000,00
	Amino	2.672,06	1.686,06	600,00
	Other	387,47	332,60	120,00
	Total	30.012,73	50.135,83	55.720,00
Total	Profit	-443,34	-20.115,59	3.428,74

Again, as visible from the table above, there is a gap of roughly €21.000. The VCK costs in 2017/2018 might turn out slightly lower or higher, because certain costs are not definitive yet. However, the difference should be no more than €500 higher or lower than what is listed here. Provided below is a table listing the membership numbers that were used to calculate the contract costs.

Type	Maximum	Members 1-9-2017	Members 1-1-2018
Flats	167	150	115
Apartments	557	240	135
Total	724	389	250

4.2 Balance sheet 2017-2018

Assets	1-9-2017 (€)	31-8-2018 (€)	Liabilities	1-9-2017 (€)	31-8-2018 (€)
- <i>Fixed assets</i>			- <i>Equity</i>		
Inventory			Equity	31.032,83	31.032,83
General	2.354,06	3.087,91	Reserve	20.000,00	20.000,00
IPTV	589,33	1.052,37	Lustrum savings	750,00	-
IPTV IPv6	5.354,19	5.354,19			
Analogue	6.693,02	6.884,06	- <i>Debt capital</i>		
Office/other	2.144,27	2.341,21	Creditors	198,40	16,39
Amino set-top boxes	682,56	682,56	Amino security deposits	2.300	1.400,00
			Internal transfers	-	-
- <i>Current assets</i>			Accrued liabilities	2.439,30	-
Debtors	196,03	51,25	« Profit »		23.225,59
Stock	2.628,70	2.897,22			
Payment account	672,46	2.157,12			
Savings account	35.024,79	51.000,00			
Cash box	114,42	166,92			
Board food debt	66,70	-			
TOTAL	56.963,87	75.674,81	TOTAL	56.963,87	75.674,81

Explanation balance sheet

This balance sheet depicts the financial situation of the association on 1 September 2017 and on 31 August 2018, respectively the start and end of the financial year. Assets, the association's possessions expressed in terms of money, are listed on the left. These consist of the inventory, stock, debtors, grey cash box and bank accounts. Liabilities are listed on the right. This is the sum of the equity and debt capital. The profit on 31 August 2018 essentially consists of the Ziggo and Videma costs which have not been paid yet.

Liquid assets

Liquid assets refer to the assets in the form of currency that can be directly spent. In this case the reserve and lustrum savings are excluded, because this proposal is specifically about using the reserve. The liquid assets can be calculated by subtracting the inventory and non-account assets from the equity or by subtracting the reserve, lustrum saving, debt capital and profit from the sum of the accounts. Both calculations should result in the same amount of liquid assets.

Date	Liquid assets (€)
1-9-2017	10.209,55
31-8-2018	8.515,14

4.3 The proposal

The reserve is supposed to cover the costs of re-purchasing the entire inventory in case of emergency. Currently, the reserve is set at €20.000 and the inventory is valued at roughly €18.000.

The proposal is to use the full €20.000 of the reserve to pay the outstanding Ziggo and Videma costs. The remaining €1.000 will decrease the liquid assets from €8.500 to €7.500. Draining the reserve completely is a drastic move, but it is the only way the association can survive. Theoretically, more of the costs could be paid from the liquid assets, but this would leave little room for investment in future projects or repair of defect hardware. In the rare case something were to happen to a major part of our inventory, the insurance will still cover the damages, but it might take slightly longer to recover from. However, the board is confident that the UT could help us out in such a situation. Especially considering that most of our hardware is located in UT buildings and that VCK provides a useful service to the campus. In future years, the budget should be made such that VCK makes a profit. The profit will be used to replenish the reserve back to at least €10.000. The table below shows a rough timeline for this process. Furthermore, an example of the budget for 2018-2019 is provided to illustrate it is possible to make a profit next year.

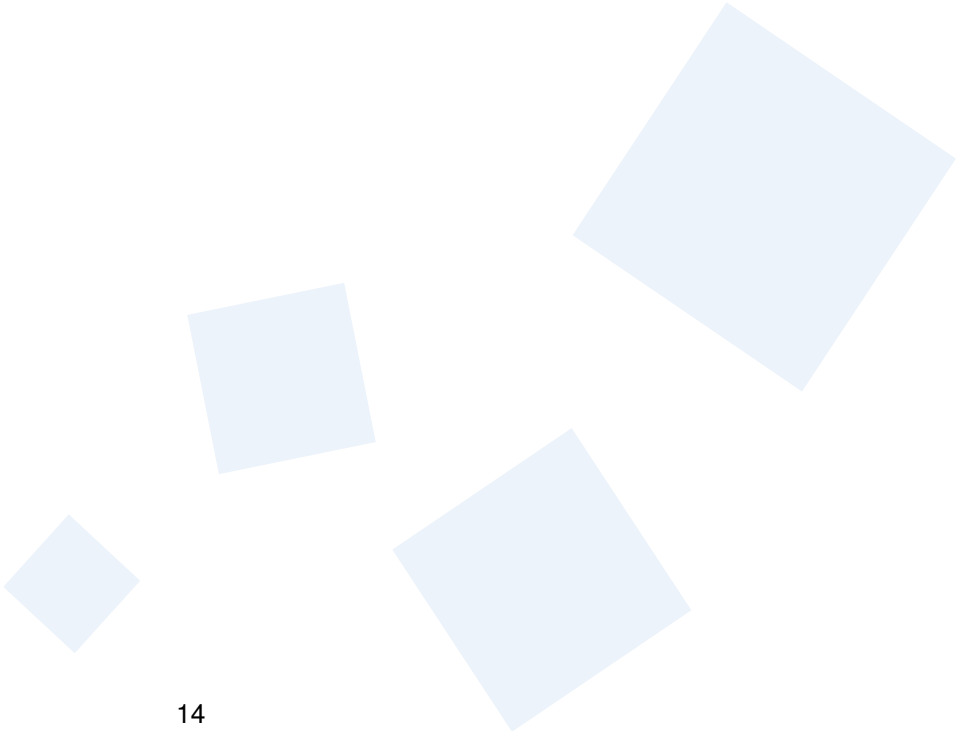
Date	Profit (€)	Reserve (€)	Liquid assets (€)
31-8-2017	-	20.000	10.000
31-8-2018	-21.000	0	7.500
31-8-2019	3.000	3.000	7.500
31-8-2020	3.000	6.000	7.500
31-8-2021	3.000	9.000	7.500

4.4 Preliminary budget 2018-2019

Explanation preliminary budget

Listed below is an example of a budget for 2018-2019. This budget is not final, but it shows how the treasurer of the board in 2018-2019 could make a profit to replenish the reserve and/or liquid assets. No further explanation of the separate costs is provided since it's just an example.

Debit	Budget '17-'18 (€)	Updated '17-'18 (€)	Budget '18-'19 (€)	Credit	Budget '17-'18 (€)	Updated '17-'18 (€)	Budget '18-'19 (€)
Depreciation				Membership fees	66.000,00	46.500,00	55.240,80
General	600,00	600,00	400,00	Connection fees/fines	200,00	200,00	120,00
IPTV	300,00	100,00	200,00	Rent Amino set-top boxes	2.400,00	1.400,00	591,60
Analogue	200,00	200,00	100,00	Rent Protein set-top boxes	-	-	-
IPTV IPv6	1.131,40	1.131,40	-	Interest	30,00	36,80	-
Office/other	400,00	400,00	200,00				
Amino set-top boxes	150,00	75,00	-				
Protein set-top boxes	1.000,00	700,00	-				
Contract costs							
General contracts	227,40	227,40	227,40				
Ziggo contract	42.200,20	31.029,41	25.228,50				
Videma costs	14.495,00	10.635,94	19.062,76				
Discovery	405,00	405,00	-				
Power costs	-	302,02	-				
Housing costs	2.540,00	2.540,00	2.540,00				
Board costs	450,00	400,00	400,00				
Work costs	750,00	750,00	600,00				
Code weekend costs	600,00	450,00	400,00				
Promotion costs	750,00	570,00	400,00				
Administrative costs	900,00	900,00	500,00				
Transport costs	100,00	100,00	100,00				
Insurance costs	697,13	697,13	697,13				
Telephone costs	250,00	250,00	250,00				
Use of own stock	400,00	400,00	400,00				
GMM costs	350,00	350,00	300,00				
Lustrum	250,00	250,00	250,00				
«Profit»	-	-	3.696,61	«Loss»	515,96	5.327,00	-
TOTAL	68.114,04	53.463,80	55.952,40	TOTAL	68.114,04	53.463,80	55.952,40



Chapter 5

Proposal membership fee change

Written by Daniël Huisman

5.1 Current situation

As outlined in the last two sections, the yearly Videma costs have increased. Therefore, the membership fees have to be changed. The goal is to make a profit over the next few years to replenish the reserve. This proposal takes all of these requirements into account.

5.2 Total costs

5.2.1 Yearly costs

	Costs
Ziggo	€25.228,50
Videma	€19.062,76
VCK	€8.000,-
Total	€52.291,26

5.2.2 Costs per residence

	Ziggo	Videma	Total (excl. VAT)	Total (incl. VAT)	Per month (incl. VAT)
Apartment	€83,40	€29,35	€112,75	€136,43	€11,37
Flat	€83,40	€102,54	€185,94	€224,99	€18,75

5.3 The proposal

The proposal is to leave the membership fees for apartments at €14,95, because increasing this fee any further would be unreasonable. The Videma costs for apartments haven't changed and VCK would lose most, if not all, apartments if the fee was any higher. Instead, the proposal increases the membership fees for flats. The plan is to evenly divide the costs across all flats, because the Videma costs are paid for flats with 8 residents on average. This way the average cost per resident is roughly equal. The proposal set the membership fee for flats at €9,95 plus €1,25 per resident. This would result in a distribution from €14,95 for 4 residents to €31,20 for 17 residents. The table below shows the full distribution. Furthermore, the last table shows how the new membership fees compare to the contract costs with the current number of members. The board expects at least a few flats to end

their membership, therefore the table also includes what would happen if VCK lost 20% of the flats. In the end this should result in a profit between €3.000 and €1.750 per year, depending on how many members are lost.

5.3.1 Fees per residence

Residents	Fee
1	€14,95
4	€14,95
5	€16,20
6	€17,45
7	€18,70
8	€19,95
9	€21,20
10	€22,45
11	€23,70
12	€24,95
13	€26,20
14	€27,45
15	€28,70
16	€29,35
17	€31,20

5.3.2 Total budget

158 The table below compares the new membership fees with the contract costs. Furthermore, a second
159 column shows what would happen if 20% of the flats were to stop their membership.

160

		Ideal	Est. loss
Ziggo		€25.934,90	€23.109,31
Videma	Apartement	€5.184,97	€5.184,97
	Flat	€13.772,15	€10.298,09
Total		€44.892,02	€38.592,37
Member fees	Monthly	€4.603,40	€3.981,05
	Yearly	€55.240,80	€47.772,60
Difference	VCK + Profit	€10.348,78	€9.180,23
	VCK	€8.000,00	€8.000,00
	Profit	€2.348,78	€1.180,23
Other income	Amino	€600,00	€500,00
	Set-up costs	€120,00	€100,00
	Total	€720,00	€600,00
	Totale profit	€3.068,78	€1.780,23

161